

RECRUITMENT FOR LEGAL DEPARTMENT

Can Fin Homes Limited (CFHL), is a listed Company with AUM of more than Rs.32,000 Cr, incorporated under Companies Act, 1956. The Company is a Housing Finance Company, registered with National Housing Bank and regulated by Reserve Bank of India. The Company is looking for recruitment of suitable candidates for the following positions:

- 1) Manager**
- 2) Officer**

Candidates can apply **ON-LINE** by clicking on the link <https://www.canfinhomes.com/career.aspx>

Candidates are advised to read the notification and ensure their eligibility before submitting the online application.

Age, Eligibility Criteria & other details as on 01/11/2023

The age, educational qualification & eligibility criteria shall be reckoned as on 01/11/2023.

Qualification & Experience:

SL No.	1.
Role	Legal Manager
Experience	3 – 5 years
Age	Preferably below 35
Educational Qualification	LLB, Post Graduate (LLM)
Location:	PAN India
Job Description	<ul style="list-style-type: none"> To attend & manage Litigation matters of the Company. Give opinions/views from legal angle on the issues referred to you. To be abreast with latest legislative changes and developments related to home loan sector and keep them informed of decisions of various High Courts, DRTs and Supreme Court in this regard. To be abreast of knowledge pertaining to recovery of NPA, SARFAESI Act, money suit etc. To provide guidance on legal matters as and when necessary for the guidance of various departments at RO / branches of the Company. Verification of Legal Scrutiny Report in respect of loan proposals. Vetting of loan documentation. Vetting & Drafting of Contracts/ Agreements etc. Monitoring all the suits/cases filed by and against the Company Processing payment of advocate fees. Empanelment of Advocates on the panel of the company for all branches Review of loan documentation keeping in mind the amendments, if any, to the local laws.

SL No.	2.	
Role	Legal Officer	
Experience	Fresher	
Age	Preferably below 30	Location: PAN India
Educational Qualification	LLB, Post Graduate (LLM)	
Job Description	<ul style="list-style-type: none"> To attend & manage Litigation matters of the Company. Give opinions/views from legal angle on the issues referred to you. To be abreast with latest legislative changes and developments related to home loan sector and keep them informed of decisions of various High Courts, DRTs and Supreme Court in this regard. To be abreast of knowledge pertaining to recovery of NPA, SARFAESI Act, money suit etc. To provide guidance on legal matters as and when necessary for the guidance of various departments at RO / branches of the Company. Verification of Legal Scrutiny Report in respect of loan proposals. Vetting of loan documentation. Vetting & Drafting of Contracts/ Agreements etc. Monitoring all the suits/cases filed by and against the Company Processing payment of advocate fees. Empanelment of Advocates on the panel of the company for all branches Review of loan documentation keeping in mind the amendments, if any, to the local laws. 	

SUBMISSION OF ONLINE APPLICATION:

The guidelines for filling the on-line application are as follows:

- All candidates should have a valid mobile number / personal mail ID for login and the same should be kept active till the completion of this recruitment process.
- Candidates are required to upload their photograph and signature.
- Incomplete application will not be valid.
- Candidates should fill in the details in the On-line application at the appropriate places and click on the "SUBMIT" button. Application no. shall be generated. Candidates are advised to verify every field for any correction before submission.
- All communication will be sent to the candidate by e-mail only.

Candidates need not send any print out of Application, documents, etc. by post or other means.

SELECTION PROCEDURE & CALL LETTERS:

The selection shall be by way of Short-listing of the online applications received for the required location. Depending upon the number of vacancies, Company reserves the right to shortlist the candidates, based on their academic qualification score & experience in the relevant field and only those shortlisted candidates will be called for Virtual Interview.

The shortlisted candidates will be informed by email for Virtual interview. The details of time & date alongwith the link to log in for Virtual Interview will be informed to the shortlisted candidates through e-mail only and no separate communication will be sent to the applicants.

The final selection will be on the basis of rank lists drawn based on the total marks secured in the interview and other criteria. The selection of the candidates by the Company is final and binding on the candidates.

ACTION SHALL BE TAKEN AGAINST CANDIDATES IF FOUND GUILTY OF MISCONDUCT:

Note that, candidates should not furnish any documents/particulars that are false, tampered, fabricated or suppress any material information while submitting the application

GENERAL INSTRUCTIONS

- 1) Candidates should ensure that they fulfill the eligibility criteria before applying. The Company reserves the right to reject any candidate's application at any stage.
- 2) Canvassing in any form will be treated as disqualification.

The Company reserves the right of selection of candidates.

Date : 09/11/2023
Place : Bengaluru

Sd/-
General Manager